



Criminal Justice Management Group

227 N. Santa Fe, Suite 202

Salina, KS 67401

785/826-6590

785/826-6595

MINUTES

Meeting: Criminal Justice Management Group

Date: December 13, 2012

Start Time: 3:05 p.m.

Location: Sheriff Office

251 N. 10th

End Time: 4:05 p.m.

Salina, KS 67401

Co Facilitator: Glen Kochanowski
Annie Grevas

Consultant: Jim Robertson, VRJS

Attendance List:

Glen Kochanowski, Sheriff Office

Annie Grevas, Community Corrections

Rick Hansmann, Sheriff Office

Jerry Fowler, County Commission

Rita Deister, County Administrator

Randy Duncan, County Commission

Todd Heitschmidt, Court Administrator

Roger Soldan, Sheriff Office

Jane Eilers, Municipal Court

Kevin Emerson, District Court

John Price, Commissioner Elect

Jim Gile, Commissioner Elect

Jason Gage, City Manager

John Tillman, Citizen

Minutes: Rosie Walter, Community Corrections

Minutes:

Jim Robertson, Voorhis/Robertson Justice Services, Inc. (VRJS) opened the meeting with review of where the Criminal Justice Management Group progress is.

Jim presented a PowerPoint report as follows:

1. Project Update

Each component of each phase is listed by percentage as completed.

Phase I – Needs Assessment

- a. 15%, Justice System Outcome Statement
- b. 45%, Community Profiles Resources
- c. 15%, Justice System Resources and Data Analysis
- d. 15%, Offender Profiles
- e. 15%, Population Projections and Forecasts

Phase II – Options and Functional/Space Progress

- f. 15%, Alternative to Incarceration
- g. 35%, Functional Space
- h. 0%, Project Cost Analysis

No new information because still in development. There should be an update within the month of December 2012.

2. Program and Services Survey

What resources are currently available? Two ways to identify resources are survey forms and phone interviews.

What resources are required? Program participation levels will need to be identified.

What is the cost/benefit analysis? We need to consider if the cost is worth the benefits.

3. Project Schedule

The original project was projected to take up to eight months. With the County Commission member election changes the project was put on hold. It is projected that a final draft report will be completed June 2013.

4. Criminal Justice Advisory Board

Jim Robertson, VRJS outlined the steps for formatting a sub-committee to work directly with him and make recommendation to the CJMG that will report final findings to the County Commission for action.

- a. Sub Committee of CJMG
- b. Meeting participation

- c. Options Review
- d. Draft reports
- e. Recommendations to CJMG

The CJMG discussed the size and name of the group in detail.

It was decided that all CJMG members would be sent an email asking for recommendations for citizens of Saline County that would serve on the Sub-Committee. Annie Grevas, Community Corrections will collect the names and forward to all members including the Commission for review of committee change. The County Commission will decide by a County, Request for Action the name of the committee, size of the sub-committee as well as the members to serve.

The name of the committee as Randy Duncan, County Commission suggested should be Advisory due to the advisory duties of the sub-committee.

The committee name that will be used until official County action will be: Criminal Justice Advisory Board.

Members should inform nominated citizens of the responsibilities such as; meeting directly with Jim Robertson as needed (monthly or less), meeting with key stakeholders, and going to resource providers at their location of service.

Deadlines for action

January 31, 2013 - Citizen nominees by CJMG emailed to Annie Grevas

February 13, 2013 – Annie will complete an RFA to present nominees

February 19, 2013 – County Commission action

5. Next Steps

Jim outlined the next steps.

- a. Selection of Criminal Justice Advisory Board
- b. Set 1st meeting
- c. Data Analysis presented to CJMG
- d. Programs and services summary
- e. Functional and space requirements

6. Adjourn

The meeting adjourned at 4:05 pm.